# **Frequently Asked Questions**

1. If I forget my password who do I contact?

• If you forget your password, contact your local DriveWise centre to reset your password. <u>https://www.drivewisesafestart.com/</u>

2. How many chances do I have to authenticate my account before I am locked out?

- You have three chances to authenticate your account before you are locked out.
- 3. If I lock myself out of my account because I forgot my password, or answered the security question incorrectly, what do I do?
  - If you lock yourself out of your account, contact your local DriveWise centre to re-activate your account. <u>https://www.drivewisesafestart.com/</u>
- 4. How many hours of online learning can I do a day?
  - You can do 5 hours of online learning per day.
- 5. Am I required to take breaks?
  - You will be required to take a break after 2 hours of online learning.
- 6. Can I fast track through the course?
  - No. The pages are timed. The submit/next button will remain inactive until the time on the slide, as indicated by the seek bar, has finished.

7. Will I be forced to move on if the seek bar has finished and I have not finished submitting my answer?

• No. You can stay on the slide after the seek bar has finished. The seek bar indicates the minimum amount of time you must remain on the slide.

- 8. There are links throughout the course, do I have to click on them?
  - Yes. You must click all of the links and visit the sites/read the documents.
- 9. I am having a hard time understanding the videos, what do I do?
  - There is a CC, closed captions, button at the bottom of the player. Click on the button and the captions will appear at the bottom of the video.
- 10. I missed information; can I review the slide?
  - Yes. Once the seek bar has finished you can move the seek bar to review parts that were missed.
- 11. When answer quiz questions, why doesn't it show me all of the questions?
  - When you review a quiz, only the incorrect answers are shown.
- 12. Do I have to enable Flash to view the online modules?
  - No. The modules do not require Flash.
- 13. Is there a short cut to find information in large documents?
  - Yes. On a Mac click the Command Key and the F key, on a PC, click the Control Key and the F Key. This will open a search bar. You can type in a word or sentence and it will locate it for you in the document.
- 14. What happens when the online portion of the course is finished?
  - If you are successful, you will attend the in-class portion of the course. If you are unsuccessful, you will need to review the content and retake the quizzes you were unsuccessful with

# Using the Online System

## Logging In:

- Enter your email/username
- Enter your password

Versone to EZ LCMS	Log In  Fmait Password  Doop configuration  Forget configuration  Passe Nate: You may only have one session at a time. Logging in will end any other logged in sessions  Submit
L2 LCMS is an easy to use Learning Management System (LMS) / Learning Content Management System II CMS) that allows users to build, import, assemble, dolver, and track training content and events, all in one online system.	
Please enter your email address and password to the right and click Submit to log in	

You can only be logged on to one session at a time. Logging in will end any other logged in session.

- Answer the security question

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Welcome to EZ LCHS: EZ SCHS is on eccey to use Learning PL SystemCHS Into a down users to be weath of to be	Buomit	ped in sessions.
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#### Changing your password:

Requirements for a strong password

- At least 6 characters
- Upper and lowercase letters
- Numbers
- Punctuation characters

		 <u>-</u>	
New Password:			
Re-Type Password:			
	➤ Submit		

If you forget your password or lock yourself out after 3 failed attempts to authenticate your account, call your local DriveWise centre to reset your account/password. <u>https://www.drivewisesafestart.com/</u>

#### The "Home" screen.



"My Training" and Launching a Course:



Complete the online learning modules in the order that they appear in your training. At the end of the training, complete the course review.

## The Player:



# Slide transcript:



#### Course Glossary:



Help slide:

- Click on the link in the slide to access the website.



For LMS specific concerns, submit a ticket through the LMS

DRIVEWISE Getting You and Yours Home Safety Online Learnin	g Centre drivewise.com
Home My Training Transcript Catalog Resources Profile Help	Role: Learner 💌
<ul> <li>Help Below is the list of Open Help Requests you have submitted. To reference on the submitted of the list of Open Help Requests you have submitted. To reference on the list of Deen Help Requests you have submitted. To reference on the list of Deen Help Requests you have submitted. To reference on the list of Deen Help Requests you have submitted. To reference on the list of Deen Help Requests you have submitted. To reference on the list of Deen Help Requests you have submitted. The second secon</li></ul>	espond to a Help Request, click the Respond icon next to the Request.  Click on "Help" to submit a ticket through the LMS  result in issues when attempting "Drag and Drop" style questions. If you run into tion. Please use a computer to complete your training.  continue on with the next module.  player not being installed/enabled/updated and a very strict anti-virus program <u>be.com/flash-player.html</u> And check to ensure that Flash player is fully up to arily disable it prior to launching the training.  to include your email address if you wish to get a notification when a response
Submit Help Request Open Help Requests	View Closed Help Requests To submit a new ticket, click "Submit Help Request." To view closed tickets, click "View Closed Help Requests.". Open tickets will be listed here.
Title No Requests	Responses

## **Prompted Breaks:**

- After 2 hours of online learning

![](_page_11_Picture_2.jpeg)

# **Re-authentication**

- Randomly throughout the course

will be logged out	ou will be allowed to continu	ie, ir you answer incorrecity, yo
win bo logged out.	City	
	Cult.	
		> Submi

If you forget your password or lock yourself out after 3 failed attempts to authenticate your account, call your local DriveWise centre to reset your account/password. <u>https://www.drivewisesafestart.com/</u>

# Activity slides:

- Drop-down matching

![](_page_13_Picture_2.jpeg)

## - Written responses

	Cooperative Driving:
	def: a proactive approach to driving where the driver shares the road in a safe and considerate manner by respecting other road users and understanding their needs What proactive actions or strategies can be used to safely
Write your answer in the text hoy	share the road with others?
write your answer in the text box	
	type your text here
	SafeStart DRIVEWISE 13 Submit
	Press "submit" to submit your answer. The submit
	button remains inactive until the seek bar/slide
	completes.

## Tab Slides:

![](_page_15_Picture_1.jpeg)

#### **Video Slides**

![](_page_16_Picture_1.jpeg)

Click "CC" (closed captions) to view the captions for the video. They will show up at the bottom of the player.

## **Quiz Questions in the Course**

- Answer the multiple-choice question

![](_page_17_Picture_2.jpeg)

![](_page_18_Picture_0.jpeg)

![](_page_19_Picture_0.jpeg)